

The Commons Roadmap

Programme / Project				2015					2016					RAG	D.O.T.					
Updated January 2016		Executive	Lead	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug				
Open Spaces Department projects and priorities																				
Burnham Beeches and City Commons																				
Energy Efficiency <i>A range of energy saving and environmental projects across open spaces.....Solar power, sustainability improvement opportunities</i>		Allan Cameron	Action plans developed and agreed with City Surveyor					20 year future works plan and funding arrangements agreed					G	➔						
			Renewable energy sites agreed			Project specification		Project delivery												
Fleet and equipment review <i>Opportunities to share equipment and vehicles with other Open Spaces divisions and local agencies/authorities. Opportunities for contracting out to reduce equipment and fleet.</i>		Martin Hartup	Audit of Fleet and Equipment across Open Spaces		Outline environmental audit of the FME (Report)		Costed FME management strategy options plan for SMT discussion (Report).					Review of the FME Management strategy review program (Report)		G	➔					
			Review of operational demand		Operational use review of the FME (Report)		FME Management strategy implemented as per Delivery Plan (Action)					Detailed FME Management strategy Delivery Plan (Report)								
Sports Programme <i>Increase rental of sports fields</i>		Barry Gutteridge	Recruitment and induction of Business Analyst		Scoping & recruitment of Customer & Stakeholder Survey		Review business analysts report and implement actions arising from it.					Scoping and recruitment of consultants for the development of Options Appraisal		G	➔					
			Scoping & recruitment of consultants for user & non-user consultation			User & non-user consultation														
Promoting our services <i>Explore opportunities to promote our open spaces at Burnham Beeches and City Commons. Promotion of open spaces as filming venue. Increasing donations.</i>	SBR	Hadyn Robson	Costing - toolkit complete		Filming - Options development		Events - Policy template			Events - policy implementation					G	➔				
			Events - Discussion paper		Filming - business case and option selection															
Wayleaves <i>Review of Wayleave charges and introduce a structured approach to charging across Open Spaces</i>	SBR	Hadyn Robson	Service agreements - OO produced		1st October fee increases		Commercial Wayleave Review - sites researched					G	➔							
			Committee Approval		Data Cleanse															
Kenley Revival Project		Andy Thwaites	Project Setup & Delivery																G	➔
Car Parks <i>Review of car park charges</i>	SBR	Martin Hartup	Base line information of all car parks and charging regimes collated			Option development		Project setup and delivery					Publicity / update of charging information		G	➔				
			Report re BB to EFCC Committee																	
Learning Programme		Chris Morris	Bid considered by CBT committee				Recruit to Learning Programme posts.					Programme launch communications plan		Programme Launch		G	➔			
			Customer Survey																	

D. O. T. = Direction Of Travel